



# Woofstock Vender Application Form



## October 29th, 2023

By sending in this application you agree to the terms contained herein. Please complete the following information and mail it along with your payment to:

**The Humane Society, c/o Woofstock, 405 Greenlawn Drive, Columbia, SC 29209.**

Vendor Organization Name: \_\_\_\_\_

Point of Contact Name: \_\_\_\_\_

Day of Phone Number to contact: \_\_\_\_\_

Food Truck Fee: \_\_\_\_\_ (Include \$50) Vendor Booth Fee: \_\_\_\_\_ (Include \$30)

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Do you require access to electricity? If so, please specify your needs:

\_\_\_\_\_

For questions or more information, please contact Dawn Wilkinson, Executive Director, at

**803-783-1267 ext. 101 or email at [dawn.wilkinson@humanesc.org](mailto:dawn.wilkinson@humanesc.org).**



**Scan QR Code to secure your vendor spot!**

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Lexington Icehouse Amphitheater | October 29th, 2023 | 1-6pm

**Food Truck Fee: \$50.** Includes exhibitor listing on HSPCA Website.

**Vendor Booth Fee: \$30.** Includes exhibitor listing on HSPCA.

Set-up: Vendors Set-up begins at 10:30 am. Set-up will need to be completed by 12:30 pm. There will be a designated area for vendors for loading and unloading, but vehicles (excluding Food Trucks) will need to be moved prior to the event. A map will be provided prior to the event with numbered spaces. Each vendor will be assigned a number and that number will correspond to the location of your booth.

## Requirements for Vendors and Food Trucks:

\*Please check each box to confirm your agreement to the following requirements

- Booth applications and fees must be received by the HSPCA by **Thursday, August 31st, 2023.**
- Booths are available on a first come first served basis—please reserve early to ensure available space.
- Please make checks payable to: The Humane Society for the full fee amount OR scan the QR code to register and pay online.
- Woofstock organizers reserve the right to prohibit any product from being marketed at the event.
- This event will take place rain or shine. Prior to the event you will be notified of an emergency number to call in the event of extreme weather by 11am on the day of the event. No refunds will be given due to weather complications or cancellations.
- Vendors are responsible for staffing, setting up and breaking down booths.
- Vendors are responsible for bringing their own tent, table and chairs and signage for their booth area.
- Please note: tents must be weighted on all four corners and stakes are not allowed in the grounds of the park.
- HSPCA reserves the right to sell official Woofstock and Humane Society merchandise.
- Vendors must check-in with event staff before setting up.
- Vendors are not permitted to set up before the designated set up time without prior approval from the Humane Society.

**By signing below, I am acknowledging my understanding and agreement to all terms listed above as stated.**

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**Signature**

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**Date**